

## **TONBRIDGE AND MALLING BOROUGH COUNCIL**

### **CABINET**

**Wednesday, 11th October, 2017**

**Present:** Cllr N J Heslop (Chairman), Cllr M A Coffin, Cllr Mrs M F Heslop, Cllr D Lettington and Cllr H S Rogers

Councillors Mrs J A Anderson, O C Baldock, M A C Balfour, M C Base, Mrs P A Bates, R P Betts, P F Bolt, V M C Branson, D J Cure, R W Dalton, D A S Davis, Mrs T Dean, T Edmondston-Low, B T M Elks, R D Lancaster, Mrs S L Luck, P J Montague, L J O'Toole, M Parry-Waller, S C Perry, M R Rhodes, C P Smith, Ms S V Spence, A K Sullivan, M Taylor, Miss G E Thomas, F G Tombolis, B W Walker and T C Walker were also present pursuant to Access to Information Rule No 22.

An apology for absence was received from Councillor Miss S O Shrubsole

### **PART 1 - PUBLIC**

#### **CB 17/52 DECLARATIONS OF INTEREST**

Councillor R Betts declared an Other Significant Interest in the item on Leisure Trust – Review of Service Fee/Business Plan on the grounds that he was a member of the Tonbridge and Malling Leisure Trust board. He withdrew from the meeting during its consideration.

#### **CB 17/53 MINUTES**


**RESOLVED:** That the Minutes of the meeting of the Cabinet held on 28 June 2017 be approved as a correct record and signed by the Chairman.

### **MATTERS FOR RECOMMENDATION TO THE COUNCIL**

#### **CB 17/54 STRATEGIC RISK REGISTER**

The report of the Management Team presented the updated Strategic Risk Register which had been considered and endorsed by the Audit Committee on 4 September 2017. It was noted that the revised Register had been aligned with the new Corporate Strategy.

The Leader commended the actions of officers during the weekend of the Holborough flats fire and requested that thanks be conveyed to all involved.

**RECOMMENDED:** That the updated Strategic Risk Register set out at Annex 1 to the report be adopted by the Council. 

**\*Referred to Council**

#### **CB 17/55 TREASURY MANAGEMENT UPDATE AND MID-YEAR REVIEW**

The report of the Director of Finance and Transformation provided an update on treasury management activity undertaken during the period April to July 2017. It also included an update on progress in securing property fund investment and a mid-year review of the Annual Investment Strategy and risk parameters. Members were invited to endorse the action taken by officers in respect of treasury management activity to date, note the progress in respect of property fund investment and retain the current risk parameters.

The report had also been considered by the Audit Committee at its meeting on 4 September 2017 and the action commended for endorsement.

**RECOMMENDED:** That the following be commended to the Council: 

- (1) the action taken by officers in respect of treasury management activity for the period April to July 2017 be endorsed;
- (2) the progress made in respect of property fund investments be noted; and
- (3) the existing parameters intended to limit the Council's exposure to investment risks be retained.

**\*Referred to Council**

#### **DECISIONS TAKEN IN ACCORDANCE WITH PARAGRAPH 4, PART 3 OF THE CONSTITUTION**

#### **CB 17/56 TO CONSIDER OBJECTIONS TO STATUTORY NOTICE IN RESPECT OF DISPOSAL OF OPEN SPACE LAND AT RIVER LAWN ROAD, TONBRIDGE**

Decision Notice D170066CAB

#### **CB 17/57 WASTE SERVICES CONTRACT RETENDER**

(Item SSE 17/11 referred from Street Scene and Environment Services Advisory Board of 9 October 2017)

Decision Notice D170067CAB

**CB 17/58 THE 2018-19 LOCAL GOVERNMENT FINANCE SETTLEMENT - TECHNICAL CONSULTATION PAPER**

Decision Notice D170068CAB

**CB 17/59 100% BUSINESS RATES RETENTION PILOTS**

Decision Notice D170069CAB

**CB 17/60 PARISH CHARTER**

(Item PPP 17/12 referred from Parish Partnership Panel minutes of 7 September 2017)

Decision Notice D170070CAB

**MATTERS SUBMITTED FOR INFORMATION****CB 17/61 MATTERS REFERRED FROM ADVISORY BOARDS**

The notes of the meetings of the following Advisory Boards were received, any recommendations contained therein being incorporated within the decisions of the Cabinet reproduced at the annex to these Minutes.

Economic Regeneration Advisory Board of 6 July 2017  
Communities and Housing Advisory Board of 24 July 2017  
Planning and Transportation Advisory Board of 25 July 2017  
Economic Regeneration Advisory Board of 6 September 2017  
Finance, Innovation and Property Advisory Board of 20 September 2017  
Street Scene and Environment Services Advisory Board of 9 October 2017

**RESOLVED:** That the report be received and noted.

**CB 17/62 MATTERS REFERRED FROM ADVISORY PANELS AND OTHER GROUPS**

The Minutes of the meetings of the following Advisory Panels and other Groups were received, any recommendations contained therein being incorporated within the decisions of the Cabinet reproduced at the annex to these Minutes.

Parish Partnership Panel of 7 September 2017  
Joint Transportation Board of 25 September 2017

**RESOLVED:** That the report be received and noted.

**CB 17/63 EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved, it was seconded and

**RESOLVED:** That as public discussion would disclose exempt information, the following matters be considered in private.

**MATTERS FOR RECOMMENDATION TO THE COUNCIL****CB 17/64 LEISURE TRUST - REVIEW OF SERVICE FEE/BUSINESS PLAN**

**(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)**

(Item CH 17/26 referred from Communities and Housing Advisory Board minutes of 24 July 2017)

The Cabinet received the recommendations of the Communities and Housing Advisory Board at its meeting on 24 July 2017 concerning a new five year Leisure Trust Business Plan and Service Fee from 1 April 2018.

**RECOMMENDED:** That

- (1) the Tonbridge and Malling Leisure Trust's proposed Business Plan for 2017/2022 be approved;
- (2) the Tonbridge and Malling Leisure Trust's proposed Management Fee of zero from 1 April 2018 be agreed; and
- (3) the proposed variations to the existing Management Agreement, set out within the report, be approved and implemented from 1 April 2018.

**\*Referred to Council**

The meeting ended at 9.21 pm